

Advancing **FISCAL TRANSPARENCY** for Development



**USER GUIDE TO ACCESSING THE COURSE'S
ONLINE PLATFORM**

Advancing Fiscal Transparency for Development: User Guide to Navigating the Course’s Online Platform

CONTENT OUTLINE

Minimum technical requirements	3
Getting started.....	3
Contacting the course team	8

Minimum technical requirements

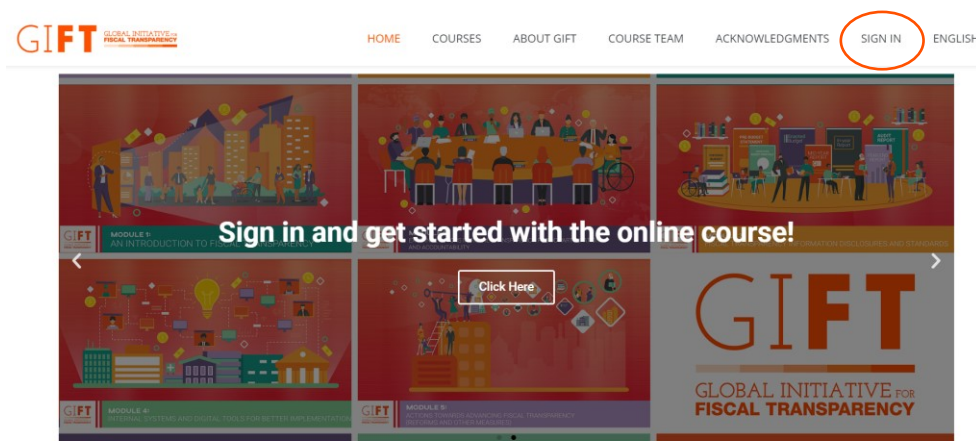
The following technical requirements enable access to the course's online platform:

Operating system	Hardware	Network	Web browser
Windows 7, 8, 10 or higher	1gb memory or more	500kbps network bandwidth	Internet Explorer 11 or higher
MacOS 10.10.5 or higher			Firefox 56.0 or higher
Linux (various versions)			Google Chrome 61.0.3163.100 or higher
Android 4.0 or higher			Safari 9.1.2 or higher
iOS 6.0 or higher			Opera 48.0.2685.35 or higher

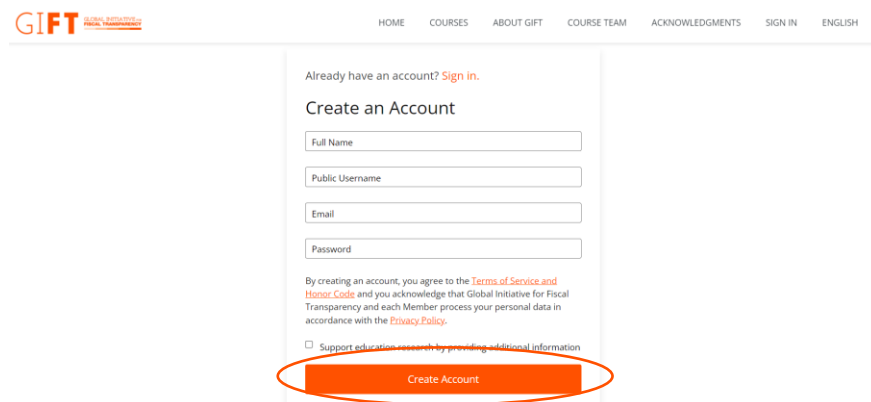
Getting started

a. Create an account

1. To create an account, go to <https://aftx.learning.fiscaltransparency.net/> and click the **Sign In** button on the menu:

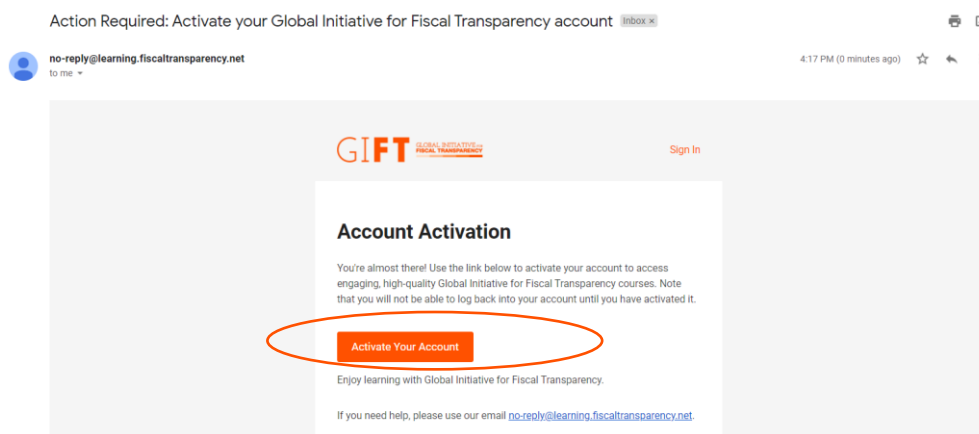


2. Complete the Sign-Up form and click **Create Account**:



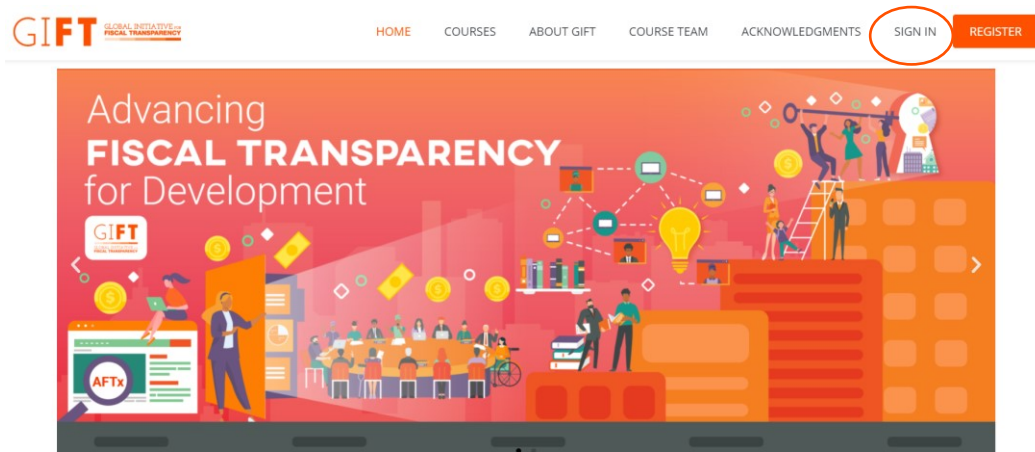
The screenshot shows the 'Create an Account' form on the GIFT website. The form includes fields for 'Full Name', 'Public Username', 'Email', and 'Password'. Below these fields, there is a checkbox labeled 'Support education research by providing additional information'. The 'Create Account' button is highlighted with a red circle.

3. You will then receive an email notification. Click **Activate Your Account** and your account will be created and ready to be signed into:



b. Sign into your account

1. Go to <https://aftx.learning.fiscaltransparency.net> and click the **Sign In** button (circled below):



2. You will then be directed to a 'Sign In' page, log in using your account's email address and password:

Sign In

Email

The email address you used to register with Global Initiative for Fiscal Transparency

Password

[Need help logging in?](#)

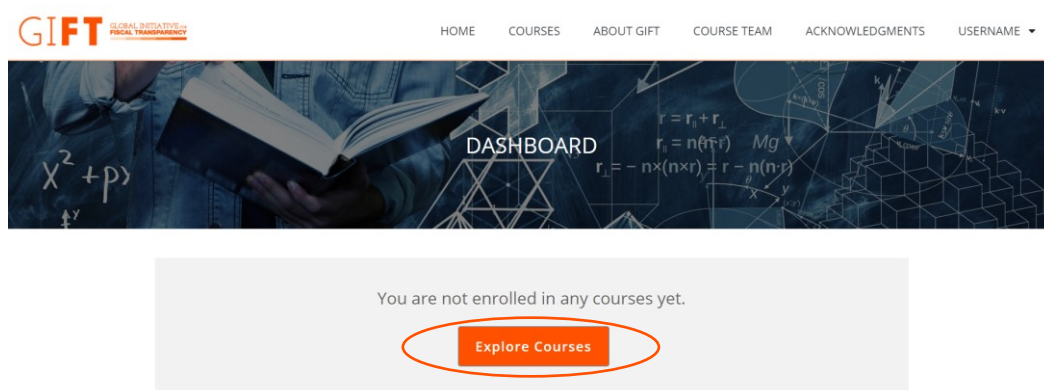
Sign in

c. Select the *Advancing Fiscal Transparency for Development* course

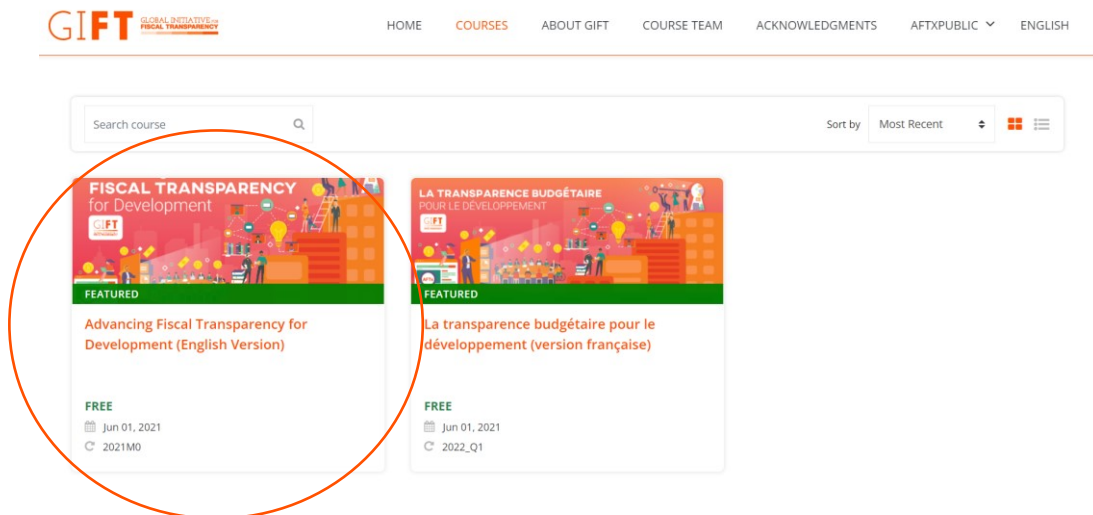
1. Click the **My Courses** tab:



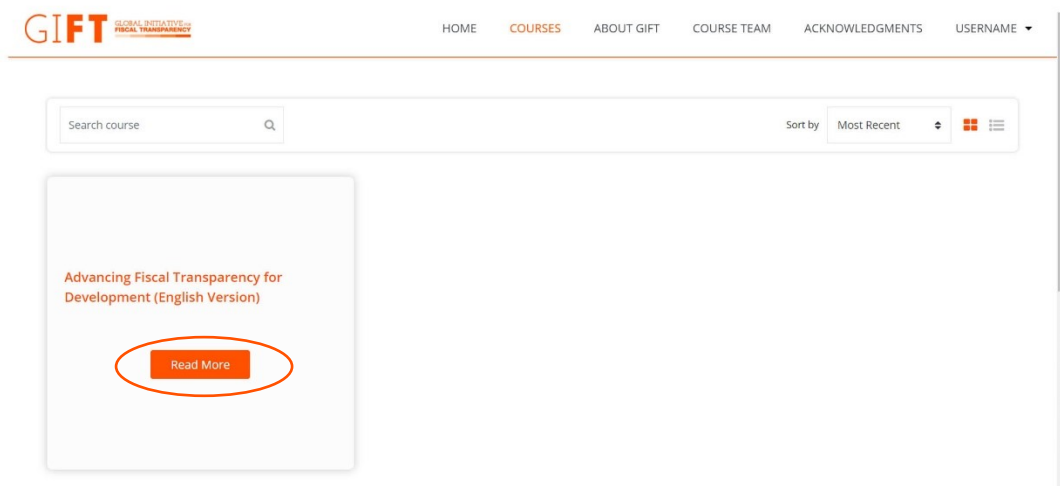
2. You will be redirected to another page, click **Explore Courses**:



3. Hover your mouse over the course name:



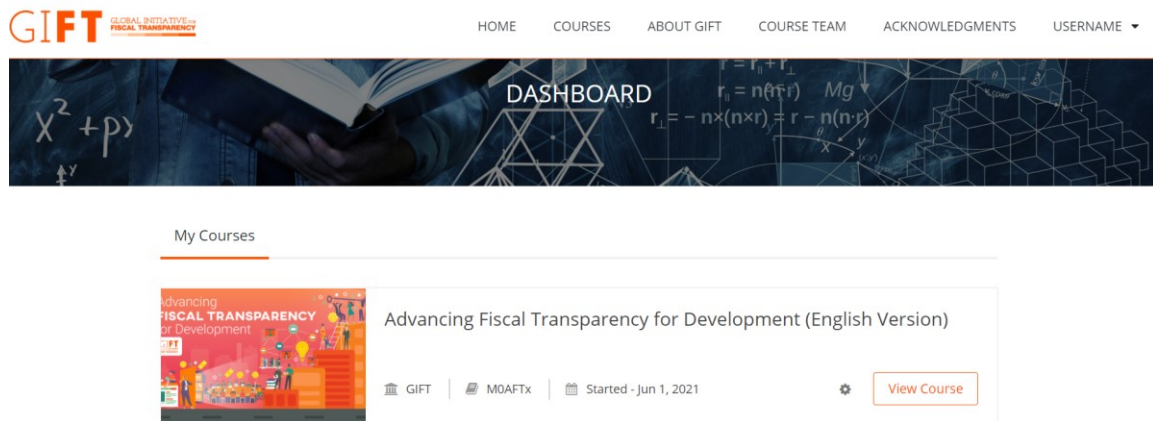
4. Click **Read More**:



5. You will be redirected to another page, click **Enroll**:



- The Advancing Fiscal Transparency for Development Course will then be added to the **My Courses** page:

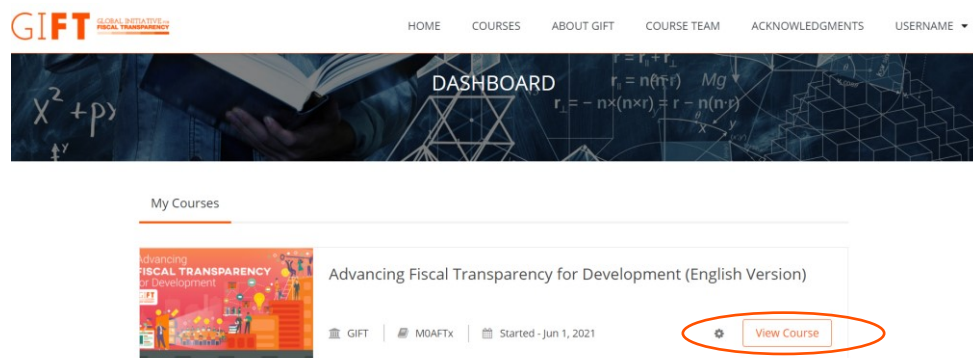


d. Take the Course

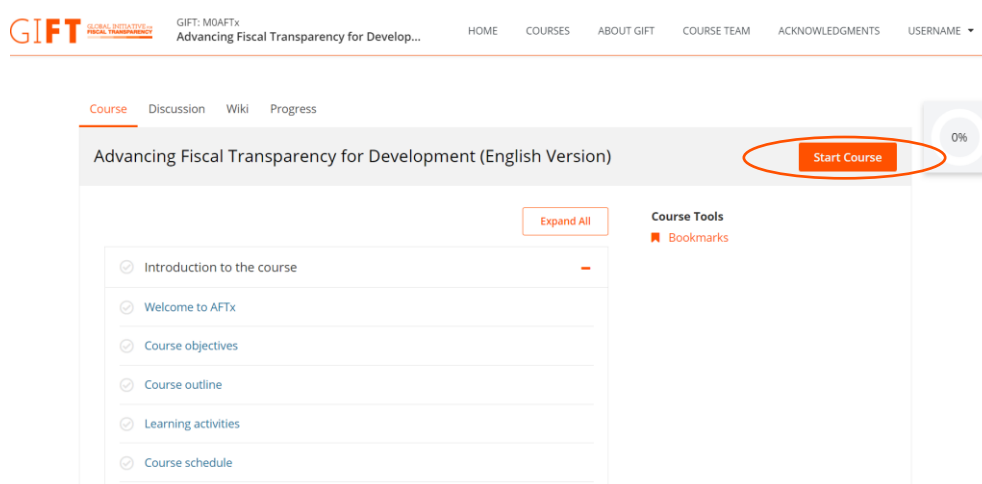
- After signing in, click the **My Courses** tab:



- You will see the Advancing Fiscal Transparency for Development course, click **View Course**:



3. Click **Start Course**. Once you have started taking the course, this button's name will change to **Resume Course**, such that as you proceed through the course and logout of the course, you will automatically be able to resume the course at the unit you had previously progressed to.



Contacting the course team

Please send an email to learning@fiscaltransparency.net if you experience any difficulty in creating or accessing your account. The course team will then assist you.